First Name Last Name Author 1, First Name Last Name Author 2, formatted as standard text, see below.

## Chapter heading: Heading 2, font size 18, bold (also for introduction, preface and bibliography).

The bold author name and the rest of the address precede the abstract in the author information formatting.

Abstract: For articles in anthologies to be found optimally by search engines, it is important that they are preceded by an English abstract text and keywords. Please assign abstract text and keywords to the style “Abstract”. The abstract should not exceed 1600 characters incl. spaces.

**Keywords** (up to five, separated by semicolon): keyword 1; keyword 2; keyword 3

Zusammenfassung: The abstract text is followed by a German translation, which is assigned its own style sheet to ensure correct hyphenation.

**Schlagwörter** (up to five, separated by semicolon): keyword 1; keyword 2; keyword 3

Acknowledgements or dedications can be placed after the summary in the standard text formatting

### Subchapter heading: Heading 3, size 16, bold

#### Section heading: Heading 4, font size 14, bold

Standard text: font size 12, not bold, line spacing 1.5 times. Your first footnote should be placed (as in this text) no earlier than the end of the first sentence in the standard text.[[1]](#footnote-1) It is important that the standard text is formatted consistently, for example, double-spaced and left-justified, but it does not have to meet any special formatting requirements. The final formatting is done at a later stage and varies depending on the target format (HTML, PDF, PoD). The surnames of contemporary scientific authors are emphasized in the running text and in the notes by small caps (no capital letters!). van, von, de, etc. are part of the last name and are therefore also set in small caps. Please also refer to other chapters of your book with round brackets (Chapter 3). Blank lines should be avoided if possible. We will assign the size of the paragraph spacing to the individual text components later; we will then have to laboriously remove several consecutive paragraph marks. An urgent request: Your text should not have its own style sheets assigned. Please use only the templates included in our template: Abstract, Author Information, Bibliography, Caption, Footnote Text, Footnote Marks, List1, Quote, Standard Text, Table Contents, Heading 1, Heading 2, Heading 3, Heading 4, and Summary.

Here follows a list of simple listing characters:

* This is a first list item.
* This is a second list item.
* This is a third list item.

#### Integration of images and illustrations

Please send the images as separate files in TIFF or PNG format (resolution: at least 300 dpi) to the editor. Do not forget to include a reference to the image in the text, e.g. (see Fig. 1).

The *file names* follow this naming convention: authorname\_abb\_1

Please provide captions and photo credits separately at the end of the post. Example:

Caption:

Fig. 1 (filename): Fortepiano, 19th century.

Fig. 2 (file name): Nicholas Hilliard: Portrait of a Woman, 1597, Vellum (47 x 39 mm)

Image credits:

Fig. 1: Musical Instrument Museum Berlin.

Fig. 2: https://commons.wikimedia.org/wiki/File:Portrait\_of\_a\_Woman\_MET\_DP327707.jpg (CC0 1.0)

#### Integration of tables:

Table 1: Enter the name of the table here, followed by the legend. Please link the table caption with the "Caption" style sheet. No placeholder is required in table legends.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Heading A | Heading B | Heading C | Heading D | Heading E |
| 10 | - | 10 | 10 | 10 |
| 10 | - | 10 | 10 | - |
| 10 | 10 | - | 10 | 10 |

Please make sure that all table headings are inside the cells of the table. Insert all data inside the cells and the table name in the table legend, e.g. "Table 1.1: Name." Put a dash in cells that should not contain data. Don't forget to include a table anchor in your text (e.g. "see Table 1").

The standard text should be continued as shown here. You can see an example of endnote design at the end of this template.

To create block quotes (*for quotes that span more than four lines*), select your quote and click the “Quote” style. This gives the selected text the form shown here. This is a block quote. Small caps are also assigned via the style sheet.

The standard text is continued here. This is a standard text. This is a standard text. This is a standard text. This is a standard text. This is a standard text. This is a standard text.

1. This is a sample footnote. To insert footnotes, please use the footnote feature of your word processor and keep the default settings there. Please do not manually insert footnotes. [↑](#footnote-ref-1)